GSETA Minutes

8.11.21

Local Area/Contact	V	Р	I
Atlantic			
Fran Kuhn	Х		
Marian Woodson (ALT)	_		
Bergen			
Tammy Molinelli	Х		
Carol Polack (ALT)			
Lynda Wolf (ALT)	Х		
Burlington			
Zahirah Sabir	Х		
Barbara Weir	Х		
Kelly West	Х		
Camden			
Frank Cirii	Х		
Nidia Sinclair (ALT)			
Jeff Swartz	Х		
Leslie Williams	Х		
Cumberland/Salem/Cape May			
Terry Bryan (ALT)	Х		
Jamie Gomez (ALT)			
Tom Halligan (ALT)			
Kathy Lockbaum	Х		
Allison Spinelli	Х		
Amy Ronketty (ALT)			
Essex			
Julius Montford			
Jobi Odeneye (ALT)	Х		
Janine Schaeffer (ALT)			
Josette VanDyke (ALT)			
Howard Weiss	х		
Gloucester			
Tom Bianco			
Eileen Gallo (ALT)	Х		
Michelle Shirley	х		
Greater Raritan			
Paul Grzella			
Monica Mulligan	х		+
Christopher Peake (ALT)	x		
Hudson			
Leidy Ramirez	х		
Deanine Muniz (ALT)	<u></u>		
Keri Sullivan	х		+
Jersey City	Â		
Katrice Thomas			
Mercer County			
Kendra Lee	~		
Virgen Velez	Х		

Local Area/Contact	V	Р	I
Middlesex County			
Claudia Dorsch (ALT)			
Barbara Heyward (ALT)			
Kevin Kurdziel	Х		
Diane Seavers			
Monmouth County			
Lawrence Sternbach	Х		
Yolanda Taylor	Х		
Morris/Sussex/Warren			
Jane Armstrong			
Victoria Bollhardt	Х		
Diane Jainarine (ALT)			
Kelly O'Neill McGuire (ALT)	Х		
Beth Rodgers (ALT)			
Manuela Schuster (ALT)			
Newark			
Eva Anochi (ALT)	Х		
Karen Gaylord			
Orlando Mingo (ALT)	Х		
Davetta Lane Thurman			
Ocean			
Candy Fortier			
Patricia Leahey			
Kim Liguori (ALT)			
Cheryl Meyer	Х		
Leandra Santos (ALT)			
Passaic County			
Davidene Alpart			
Duwan Bogert			
Chrystal Cleaves (ALT)			
Sofia Comas-Phillips (ALT)			
Lauren Murphy			
Velanae Rojas (ALT)	Х		
Union			
Perle Almeida	Х		
Debbie-Ann Anderson (ALT)			
Antonio Rivera			

P = Attended by phone

V = Attended virtually

I = Attended in person

Blank= Not present

Welcome and Introductions

Kevin Kurdziel called the virtual meeting to order at 10:06AM and welcomed the membership to the August meeting.

Attendance was taken via the chat feature of Zoom by Monica Mulligan.

Correspondence

Monica Mulligan reported that there was one piece of correspondence from the Atlantic County Prosecutor's Office dated 7/22/21 (attached). Allison Spinelli explained that this notice indicated that there would be a court hearing on 8/24/21 for Rhonda Lowery and that GSETA, as a victim in the case, could register in the state portal to access information and updates about the case. Allison indicated that she registered in the portal.

Approval of July 14, 2021 Minutes

The minutes of the 7/14/21 meeting were presented by Monica Mulligan.

Monica indicated that Davi Alpart had e-mailed to indicate that on the attendance roster, Lauren Murphy should be listed as a full member and not an alternate.

Leslie Williams indicated several updates to be made on the attendance roster, Zahirah Sabir and Barbara Weir should now be listed as full members and not alternates; the Treasurer's Report should indicate that the June report was presented; Jeff Swartz' last name was misspelled under the President's Report.

Monica Mulligan will make these updates to the minutes.

Yolanda Taylor made a motion to approve the minutes with the outlined updates, the motion was seconded by Leslie Williams and approved. There were no objections. Larry Sternbach abstained as he was not present at the July meeting.

Treasurer's Report

Leslie Williams presented the July Treasurer's Report (attached). She indicated that the July bank reconciliation and bank statement and have been provided to the Executive Committee. Leslie reported that the \$316.00 listed on the report as due from Mercer County was received in August and will be reflected in next month's report. Leslie notes that since the July report is the first of the program year, the July and year to date activities are the same. Leslie reported that invoices for 2021 -2022 GSETA membership dues in the total amount of \$8500.00 have been sent out. She indicated that there are two memberships dues from 2020-2021 that have not yet been paid. Leslie indicated that if a member has not received a membership dues invoice for 2021-2022 to please reach out to her at leslie@ccwib.com

Jeff Swartz made a motion to approve the minutes, Terri Bryan seconded it and the motion was approved. There were no objections or abstentions.

President's Report

Kevin Kurdziel reported that the GSETA Conference Committee has done an excellent job of finding a vendor to oversee the technology aspects of the fall conference and will report out on their work later in the meeting.

Kevin indicated that the new GSETA website is up and running as of 8/10/21. He thanked Allison Spinelli and the entire website workgroup that has invested so much time in brining this updated website to fruition. Kevin suggested that all GSETA members look around the site. There is a calendar of events that lists all the GSETA Membership and Subcommittee meetings for quick reference. Allison Spinelli thanked those who worked on the website project with her. She indicated that the final step to complete is to have website administration assigned and to get logins for GSETA membership. The

group continues to work with the vendor to see if there is a way for the website to manager conference registrations through a plug in. If not, Constant Contact remains an option.

Kevin reported that he is working on the GSETA budget for the 2021 -2022 year. He indicated that based on the Treasurer's report, GSETA is in good fiscal health. He projects that revenue will continue to grow through the GSETA Institute, the conference and membership dues. Kevin let membership know that if anyone has any suggestions for additional revenue-generating events to let him or any Executive Committee member know.

Kevin reported that he met with Leslie, Jeff and Allison and is now authorized through the bank to sign GSETA checks.

As a new initiative, Kevin suggested that GSETA create and distribute a quarterly newsletter that highlights GSETA membership's policy and legislative actions, new programs and professional development achievements. He feels that this would be another avenue get the word out about who GSETA is and what GSETA is all about. He indicated that NYATEP does a monthly newsletter that is well received. Kevin requested that any member interested in working on this should reach out to him. Tammy Molinelli asked about using a robust LinkedIn account vs. a quarterly newsletter. Kevin agreed that GSETA wants to increase its reach on social media in addition to the newsletter.

Kevin indicated that GSETA has a duty and obligation to educate the public about services. He indicated that a general press release outlining services available to job seekers was crafted by Paul Grzella and had been sent out, it had been picked up by NJ Business Magazine. Monica will send out the press release, which each local area can customize with information specific to their sites and send out as deemed appropriate.

Kevin reported that GSETA will continue to collaborate with NJDOL and find solutions to challenges identified by membership. Kevin discussed with Hugh the importance of having a NJDOL decision maker assigned to attend the GSETA meetings so that issues and concerns could be brought back to NJDOL for guidance and resolution. Hugh indicated that someone would begin attending once NJDOL had completed its return to work/public plan. The Executive Committee discussed the viability of continuing to meet with Hugh Bailey on a quarterly basis if the investment of time does not yield a positive outcome. Kathy Lockbaum indicated that she feels that it is important for the Executive Committee to continue to have regular face time with NJDOL to maintain a close connection with decision makers. Jeff Swartz agreed with Kathy but indicated that if this meeting were to continue, action items need to be addressed. Kevin indicated that if these meetings continue, a process for addressing actions items will have to be put in place to keep moving things forward. Kevin indicated that while we do not always agree on NJDOL's approach, we must be solution-based in our approach.

Kevin reported that he and Michelle Shirley have been serving on a state Return to Work subcommittee that is putting together a plan and playbook for reopening the One Stops. While September 7th has been tossed out by some as a potential date, this has not been confirmed. Before opening, NJDOL must complete a security assessment on each One Stop (only a handful have been completed) and is working with the NJ Sate Police to have a presence on-site in the first couple of weeks of doors being opened. NJDOL is putting health and safety first and they are working daily to get the One Stops back open. Kevin will keep membership updated with any new information he receives through his state committee work.

Kevin wished everyone a happy and healthy remainder of summer.

Open Discussion

Jeff Swartz inquired about whether the state has spoken to the thought of combining local and regional plans. Kevin indicated that SETC is looking at this model with the regional plan being a higher level plan with details on implementation

contained in the local plan. The SETC will be looking at setting dates for receipt of these plans for late January or early February. The SETC is not looking for lengthy documents but streamlined plans that touch on all the required elements.

Larry Sternbach commented on NJDOL's re-opening plans indicating that his understanding is that NJDOL also needs to update all local technology prior to re-opening the offices. NJDOL has only 6 techs for the entire state.

Zahirah Sabir asked for guidance on workers who leave the healthcare field due to vaccine refusal – are they eligible to UI? Kevin will follow up to see if he can get clarification on this.

Jeff Swarts indicated that he had been contacted by Toby Harris from USDOL who wanted to talk to him about practices and protocols during the pandemic. He wondered if other local areas had been contacted. He also indicated that Camden County was writing a white paper about what services looked like pre-pandemic, during the pandemic and thoughts for the future. Howard Weiss expressed concern about how the white paper could be done without UI, ES and DVR being operational because they are such a big piece of the system and have not been fully functioning. Jeff indicated that they have been tracking the number of customers, number of phone calls and other demographics and will use this information to write the paper. Fran Kuhn indicated that he and Allison has been contacted and would be meeting jointly with Toby. There is a 7 page document that was shared that has questions USDOL intends to ask. Fran indicated that his understanding of this project is they looking for best practices and are pulling a sample of rural, suburban and urban areas in the region to interview.

There was discussion about the ETA that came out about the Careers Program. States can apply for funding for this pilot program that enhances virtual services. NJDOL and SETC will be applying. If they are funded, the central region would be targeted (Mercer, Middlesex, Monmouth and Ocean).

Howard Weiss indicated that is has been frustrating to continue to deal with UI issues for the local areas. There has been a seemingly lack of empathy from NJDOL for those that are struggling to pay for food and rent while they wait for their claims to be processed. The system is archaic which has led to breakdowns. The group agreed that this is a long term issue that NJDOL must resolve once they get through the current crisis. There was some question about how other states were handling UI through the pandemic since New Jersey seems to have had one of poorest responses. Members wondered by ES staff had not been trained to process claims. There was some indication that NJDOL indicated that this was due to security clearance issues.

Fran Kuhn recommended that there be a GSETA Policy Committee stared that would assist NJDOL with crafting policy around OJT, apprenticeships and incumbent worker training. Local areas are often contracted by different NJDOL asking for information on how these were handled in the past. Larry indicated that there is an OJT conversation happening with NJDOL on August 24th at 9AM. If interested in attending, please contact Larry.

Terri Bryan asked why NJDOL is asking us for training when they should be providing the guidance to us. The group discussed that NJDOL has lost much institutional knowledge and is still trying to find its footing in some areas. This leaves local areas is precarious positions. Kevin indicated that this is something that will continue to be discussed with NJDOL through the Executive Committee.

2021 Virtual Conference

Larry Sternbach gave an update on the 2021 conference planning. Larry reported that the theme subcommittee led by Lynda Wolf has picked "Rejuvenate the Garden State" as the title of this year's conference. The Event Management Subcommittee has identified Motown Digital as the vendor that will be utilized to manager the conference. Larry indicated that this same vendor was used by NAWDP at its virtual conference, and they did an impressive job. The Speaker/

Workshop Committee has chosen Dr. James Hughes, Dean Emeritus of Rutgers Bloustein School as the keynote speaker on the first day. In the afternoon, there will be two workshops – one with a strategic focus and one with an operational focus. On the second day, there will be another two workshops offered in the morning - one with a strategic focus and one with an operational focus. The closing speaker chosen by the committee will be Dave Ellis, the Director of the Office of Resilience from DCF. Pat Leahey and Pat Fenn are continuing to put work into finalizing the workshop presenters for both days. Eileen Gallo is heading the Design Subcommittee and they are continuing their work. Registration will be released soon. The Sponsorship Subcommittee is continuing its work on securing additional sponsorships. Allison Spinelli reported that they are continuing to work with Motown Digital for a registration option. Constant Contact remains an option as well. Allison indicated that they have a meeting with Motown coming up where they will discuss registration. Larry indicated that any GSETA member interested in assisting with the conference planning should reach out to him or Allison. Additional volunteers are welcome.

Virgen Velez asked about the cost of Motown Digital. Allison indicated it was \$9.675.00. Prices ranged from \$10,000 - \$90,000.00.

Kevin indicated that the planning committee is also working on identifying a site for next year's conference so that it can be shared out at the virtual conference this year. Bally's, Caesar's and Harrah's are all potential options – but all venues are being considered.

Committee Updates:

Monitoring Committee: Yolanda Taylor reported that the next meeting is scheduled for September 16, 021. Leslie Hirsch from NJDOL will be presenting to the group.

MIS: Diane Seavers was on vacation and Terri Bryan reported out. She indicated that at the last meeting the committee discussed the shutdown of performance matters and the importance of local areas getting their data into AOSOS by July 31st. Sarah Singer-Quast gave a 1 hour and 15 minute presentation on how to use AOSOS. This training will be coming out to all the local areas. It includes changes in AOSOS and follow-up in AOSOS.

Fiscal Committee: Allison Spinelli reported that the next meeting is scheduled for September 20, 2021.

Operations Committee: Fran indicated that there was a guest host of the meeting and there was an error with the recording so he could not review the meeting. ON August 19th there will be a NJDOL meeting that operation folks are invited to attend that will address the re-opening of the One Stops. Fran had sent an e-mail out about interest in participating in a WFNJ Voluntary Committee with Ahmad McDougle. He has eight volunteers and is looking for two more. If interested, please contact Fran. the next meeting is scheduled for September 7, 2021.

Youth Committee: No update was provided. The next meeting is scheduled for October 4, 2021.

Professional Development: Kevin reported that this committee will begin meeting after the fall conference has occurred.

Adjournment:

Howard Weiss made the motion to adjourn the meeting. Larry Sternbach seconded it. There were no objections or abstentions. The meeting was adjourned at 11:28AM.

Next GSETA meeting is scheduled for September 8, 2021 at 10:00AM via Zoom



CARY S. SHILL

First Assistant Prosecutor

MARIO C. FORMICA

Deputy First Assistant Prosecutor

OFFICE OF THE PROSECUTOR

County of Atlantic

DAMON G. TYNER



Atlantic County Prosecutor 4997 Unami Boulevard, Suite 2 P.O. Box 2002 Mays Landing, NJ 08330 Office of Victim Witness Advocacy (609) 909-7860 = Fax (609) 909-7874

BRUCE K. DESHIELDS Chief of County Detectives

GARDEN STATE EMPLOYMENT & TRAINING ASSOC. **CENTER FOR WORKFORCE & ECONOMIC** DEVELOPMENT C/O ALLISON SPINELLI, 3322 COLLEGE DR VINELAND, NJ 08360

RHONDA LOWERY State vs RE: RHONDA LOWERY Indictment No. 21-05-00447-A Prosecutor File No. 21000347

July 22, 2021 E PLAND COUNTY DEPARTMENT ARFORCE DEVELOPMENT

Dear GARDEN STATE EMPLOYMENT & TRAINING ASSOC .:

Please be advised that on August 24, 2021 at 11:00 AM. the above named defendant(s) is tentatively scheduled to appear before the Honorable Judge DONNA M. TAYLOR for a(n) INITIAL DISP CONF (ICDC). You are not required to appear in court but it is your right by law to have input and to be informed of pre-trial matters.

Since court proceedings are often postponed or rescheduled, please call the number below to verify the date and time if you want to attend. You will not have an opportunity to address the court at this proceeding.

As a result of a(n) INITIAL DISP CONF (ICDC), the Prosecutor's Office may enter into a negotiated plea agreement. If you wish to obtain an explanation of the terms of any such agreement, the reasons for the agreement, or if you have any other questions or concerns, please call the Office of Victim Witness Advocacy at (609) 909-7860.

Very truly yours,

Damon G. Tyner Atlantic County Prosecutor

Raymond G. Royster Victim Witness Coordinator

(Letter 06B)

Si tiene cualquier pregunta, por favor llame a la Oficina de Victimas y Testigos del Condado de Atlantic al (609) 909-7792.

OFFICE OF THE PROSECUTOR



County of Atlantic

DAMON G. TYNER



CARY S. SHILL. First Assistant Prosecutor

MARIO C. FORMICA Deputy First Assistant Prosecutor Atlantic County Prosecutor 4997 Unami Boulevard, Suite 2 P.O. Box 2002 Mays Landing, NJ 08330 Office of Victim Witness Advocacy (609) 909-7860 • Fax (609) 909-7874

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State vs. RHONDA LOWERY Prosecutor File Number: 21000347

Dear GARDEN STATE EMPLOYMENT & TRAINING ASSOC .:

The Office of Victim-Witness Advocacy has been notified that you have been a victim of a crime. Our unit provides services and offers assistance to victims and witnesses.

We will provide you with information about the status of your case and are available to answer any questions you may have about the criminal justice process.

The Atlantic County Prosecutor's Office maintains a SECURE WEBSITE where you can log in to find information about your case, no matter where you are and no matter what time it is. By registering on this secure website you will be able to:

*Instantly receive important email updates about your case;

*Have text messages about your case sent directly to your phone;

*Request restitution for your out-of-pocket losses;

*Learn if you qualify for compensation for your lost wages, medical and counseling expenses;

*Check to see if the defendant is in jail;

*Make your feelings known regarding your case by filing a Victim Impact Statement;

*Learn information about your rights as a crime victim.

Registration is SIMPLE and SECURE and is the FASTEST way for you to receive information about your case. To register:

Go to this website:https://www.vwportalnj.com Or download InfoVNS App from Apple Store and Google Play Enter your personal authentication code: 1011187257

If you need further assistance, you can call the Atlantic County Prosecutor's Office of Victim/Witness Advocacy at (609) 909-7860, M-F, 8:30 am to 4:30 pm.

Respectfully.

Damon G. Tyner Atlantic County Prosecutor

Raymond G. Royster Victim Witness Coordinator (Letter 01P)

Si tiene cualquier pregunta, por favor llame a la Oficina de Víctimas y Testigos del Condado de Atlantic al (609) 909-7792 .

Garden State Employment and Training Association Notes to Financial Statements For the Period Ending July 31, 2021 (For meeting date August 11, 2021)

The Statement of Financial Position (or Balance Sheet) shows our total assets of \$205,676.29 which was reconciled to the bank statement balance of \$192,807.29.

Bank Balance as of 07/31/2021	\$193,092.29
Less uncleared transactions	(\$ 285.00)
Total Bank Accts on Statement of Financial Position	\$192,807.29
Plus Accts. Receivable	\$ 12,869.00*
Total Assets	\$205,676.29

*See A/R Aging Detail Report. Also, please note that the outstanding balance of \$316 for Mercer County was received and deposited in August 2021.

The Bank Reconciliation along with the July Bank Statement has been provided to the Executive Committee.

Statement of Activity -This report reflects all revenue and expenses for the current fiscal year. Revenue is recognized when invoiced. So as of the end of July, one month into the fiscal year, only \$8,500 had been invoiced.

GSETA Institute Statement of Activity – No financial activity for GSETA institute for the current fiscal year as of July 31, 2021. (Reminder: We are only 1 month into the fiscal year.)

GSETA Budget to Actual – GSETA 2021-2022 budget has not yet been finalized.

Membership Information

Two membership invoices remain unpaid from 2020-2021.

- City of Newark
- Passaic County

As of August 5th, all members have been invoiced for their 2021-2022 dues. Please check your emails. The invoices come from camdenctywdb@gmail.com.

Garden State Employment and Training Association, Inc.

Statement of Financial Position

As of July 31, 2021

ASSETS	TOTAL
Current Assets	
Bank Accounts	
Main Operating Account	
Total Bank Accounts	192,807.29
Accounts Receivable	\$192,807.29
Accounts Receivable (A/R)	
Total Accounts Receivable	12,869.00
Total Current Assets	\$12,869.00
TOTAL ASSETS	\$205,676.29
	\$205,676.29
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	\$0.00
Opening Balance Equity	156,944.15
Retained Earnings	40,632.14
Net Revenue	8,100.00
Total Equity	\$205,676.29
OTAL LIABILITIES AND EQUITY	\$205,676.29

Garden State Employment and Training Association, Inc.

A/R Aging Detail

As of July 31, 2021

DATE	TRANSACTION TYPE	NUM	CUSTOMER	DUE DATE	AMOUNT	OPEN BALANCE
91 or more day	s past due			DOLDATE	ANICONT	OPEN BALANCE
07/27/2020	Pledge	1028	Newark WORKS	08/26/2020	700.00	700.00
07/27/2020	Pledge	1034	Passaic County WDB	08/26/2020	700.00	700.00
03/19/2021	Pledge	1046	Morris/Sussex/Warren Workforce Development Board	04/18/2021		700.00
03/19/2021	Pledge	1050	Greater Raritan Workforce Development Board	04/18/2021	79.00	79.00
03/19/2021	Pledge	1047	Newark Workforce Development Board	04/18/2021	79.00	79.00
03/19/2021	Pledge	1048	Monmouth Workforce Development Board	04/18/2021	158.00	158.00
03/19/2021	Pledge	1052	Mercer County Workforce Development Board	04/18/2021	237.00	237.00
Total for 91 or n	nore days past due		, and a second priority of a second	04/10/2021	316.00	316.00
1 - 30 days pas					\$2,269.00	\$2,269.00
06/14/2021	Pledge	1054	Lincoln Educational Services			
Total for 1 - 30		1004	Encon Educational Services	07/14/2021	2,500.00	2,500.00
Current					\$2,500.00	\$2,500.00
07/14/2021	Pledge	1055	Lincoln Educational Services			
07/28/2021	Pledge	1055		08/13/2021	2,500.00	2,500.00
07/28/2021	Pledge	1057	Atlantic County Workforce Development Board	08/27/2021	700.00	700.00
07/28/2021	Pledge		Bergen County Workforce Development Board	08/27/2021	700.00	700.00
07/28/2021	Pledge	1059	Bergen County Workforce Development Board	08/27/2021	700.00	700.00
07/28/2021	Pledge	1060	Burlington County Workforce Development Board	08/27/2021	700.00	700.00
07/28/2021	Pledge	1061	Burlington County Workforce Development Board	08/27/2021	700.00	700.00
07/28/2021		1062	Burlington County Workforce Development Board	08/27/2021	700.00	700.00
07/28/2021	Pledge	1063	Camden County WDB	08/27/2021	700.00	700.00
	Pledge	1064	Camden County WDB	08/27/2021	700.00	700.00
Total for Curren	L .				\$8,100.00	\$8,100.00
TOTAL					\$12,869.00	\$12,869.00

Garden State Employment and Training Association, Inc.

Statement of Activity Detail

July 2021

xpenditures			CLASS	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCI
Apenditules					of Ell	AMOUNT	BALANC
onference Other Income							
Pledge 1	1055	Lincoln Educational Services	Conference	Donation to support the Conference	Accounts Beceivable (A/P)	0.500.00	0 500 0
nnual Conference Other Incon	me				Accounts necelvable (A/R)		2,500.0
						\$2,500.00	
ership Dues							
Pledge 1	1063	Camden County WDB	General	Membership Dues for Jeffrey S. Swartz	Accounts Beceivable (A/P)	700.00	700.0
Pledge 1	1062	Burlington County Workforce Development Board	General				
Pledge 1	1057	Atlantic County Workforce Development Board	General	-			1,400.0
Pledge 1	1060						2,100.0
Pledge 1	1059						2,800.0
Pledge 1	1058	Contraction of the second s					3,500.0
and the second							4,200.00
°	201 SALL 0					700.00	4,900.00
U I	1001	building ton obditty working bevelopment board	General	Membership Dues for Zahirah Sabir	Accounts Receivable (A/R)	700.00	5,600.00
						\$5,600.00	
hip Dues						\$5,600.00	
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