

MINUTES

GSETA Operations Committee

09/07/2021

Dr. Danielle Jubanyik, State Director for Adult Education & Literacy Services

1. Title II Directory has been email out. It can also be located on the NJDOL website.
2. All servers will be decommissioned. OIT will be decommissioning all servers, only software on the Cloud will be supported – Aztec is on the Cloud. A letter of explanation will be forthcoming.

Melissa Moody, DFD & Ahmad S. McDougle, MPA – Assistant Director, Office of Transitional Workforce Services NJDOLWD

1. Final Rule for SNAP E&T has been spoken about in past meetings and will be forthcoming.
2. Discussion regarding Employability Assessments –
 - a. IRP/IEP combined into one comprehensive assessment
 - b. EPDT still needed and will be updated
 - c. CSA still needed and will be updated
 - d. Documentation in AOSOS
3. Types of assessments currently being used by local areas include: Cooter; Prove It; Career Coach; Skill Up; Multiple Nature; and, Strong Assessment
4. Every action must be tracked through notes, all Services will be funded in AOSOS and all Activities will be tracked.
5. Working on converting the IRP into a fillable PDF that both the CWA and Job Center can download, fill and upload.
6. Fran will send a survey out regarding skill assessment usage and costs associated with the assessments being used.
7. Melissa Moody and Melissa Brown will have conversations with the CWA's regarding the usage of AOSOS and the importance of comments.
8. No updates regarding the workgroups
9. Fran spoke about using CBO's and their relationships with the community to engage individuals in voluntary activities. He will be using a pool of qualified agencies who will be trained in work readiness and paid through a fee for service structure.
10. Ahmad spoke about the Notice of Funds for participant IT needs October 1 through April with awards every 30 days.
11. Planning that needs to be happening now: OJT – does the WDB have the appropriate staff available? OJT funding allocated on same basis as the WIOA Title III – this is separate from the OJT contract writer work. Start planning what to use your unspent funding on now!

Sancia – Reporting for Sarah Singer-Quast

1. In the next couple of weeks, the schedule for fall monitoring will be coming out. It will focus on contracts and partnerships.
2. Technical assistant tools are still being worked on and developed

3. Metrix Learning contracting

General Discussion

1. Re-opening for State is 10/18/2021. Local Areas discussed whether or not they will follow the state's mandates of vaccination and/or weekly testing.
2. Next week will be busy! If you have not worked in the last 52 weeks you will not be eligible for anything UI (must have worked 20 weeks and paid in at least \$230 per week).
3. There are additional resources for customers – listed on the State's website and Virgen will send to Fran for sharing.
4. Many areas are in an Employment First operational status. There are a lot of jobs available. Move toward job search and not training. Re-educate staff away from the "what type of training do you want" mindset.
5. Discussion on local area changes to their master contracts (ITA contracts)
6. Update on OJT. Fran will share his conversations with the Federal Regional contacts. Both Fran and Pat Leahey discussed their OJT policies.
7. GSETA Institute Training for Mental Health and Wellness has been scheduled (check your spam if you have not received the email). The training will be done in a 2-part series (1/2 day sessions) and cost \$79 per person but it is very worth it.

Next Meeting

October 4, 2021 – 10:00 am