

MINUTES

GSETA Operations Committee

11/07/22

Call to Order – Fran Kuhn

1. Fran called the meeting to order at 10:06 am.
2. Motion to approve September minutes made by Monica Mulligan. Second was made by Davidene Alpart. Minutes were unanimously approved.

Literacy HSE – Problems with PSI Larry Breeden, NJDOE

1. Larry Breeden reported that NJDOE is aware of problems with PSI, the new vendor for the Hi-Set. The transition has not been smooth.
2. There is training scheduled for 11/9/22 that will hopefully address some of the concerns. Fran Kuhn will send the link out for those who may not have received it directly.
3. There is the possibility that PSI will not remain the vendor, as there have been numerous transition issues.
4. Questions can be directed to Larry Breeden Breeden, Larry.Breeden@doe.nj.gov or 609-376-3473 or the GED rep Scott Salesses at scott.salesses@GED.com

Transitional Jobs – Sarah Singer Quast, NJDOL

1. Sarah Singer Quast reported that EDSI is doing two follow-up session on Transitional Jobs from the Work Based Learning training they previously provided. The sessions are being held on 11/14/22 at 2PM and 11/16/22 at 10AM. Please sign up via the link sent out from the GSETA Institute.
2. There is concern about the impact transitional jobs will have on the benefits of TANF, GA and SNAP clients
3. Sarah indicated that NJDOL is working with DFD to work out how transitional jobs will be counted and a way to not jeopardize the benefits of WFNJ clients.

ITA Funding Practice: Testing Fees and Client Credentials

1. Local areas discussed how they pay exam fees for credentials after funded training
2. Atlantic, Passaic, Gloucester, Ocean, and M/S/W pay the exam fee as part of the ITA if it is included on the ETPL. If it is not included on the ETPL, clients can be reimbursed for the exam fee out of supportive services.
3. Local areas were concerned about how to reimburse for exam fees for clients who do not have funding to pay out of pocket.
4. Greater Raritan One Stop reported that it has an MOU in place with a community-based organization that has a designated credit card dedicated to purchasing supportive services utilizing WIOA funds. The One Stop then reimburses the community-based organization for the approved supportive services.

WFNJ: TANF, GA and SNAP Update: Ahmad McDougale, NJDOL

1. There was no representative from DFD on the call.
2. Fran Kuhn asked the group who was using E-time for reporting. Bergen indicated it is using etime, Atlantic is not. Greater Raritan is using E-time for one of its counties but no for the other, as that CWA is not using that system at this time.
3. Ahmad Mc Dougal reported that NJDOL is currently working on policy that will ensure that there is consistency across the state in the way WFNJ activities are tracked.
4. Laptop loaner programs were discussed. Greater Raritan has a program up and running and M/S/W, Bergen, Camden, Atlantic and Cumberland all of Chromebooks and are working to start programs in their local areas.
5. Ahmad indicated that NJDOL continues to vet proposals for marketing of WFNJ programs. Once approved by NJDOL, those proposals are sent to DFD and OIT to ensure that all partners are aware of what is happening locally.
6. Fran Kuhn is hoping to hear more about best practices for engaging WFNJ clients.
7. Lynda Wolf asked about utilizing WFNJ funds to help support their mobile job center. Ahmad indicated that gas and insurance could not be covered. Karen Gaylord indicated that gas, maintenance and insurance are covered by the City of Newark in her local area. Linda asked about utilizing these funds to host a gala as a fundraising event to support the mobile job center. Ahmad indicated that 501(c)(3) organizations can do fundraising and that Bergen County should reach out to NJDOL to see what types of activities would be allowable for the WFNJ funds.

GSETA Conference Follow Up: Samantha Pfeifer, GSETA

1. Samantha Pfeifer reported that there were over 450 people who attended the 2022 GSETA conference
2. The 2023 GSETA conference will in-person and held at the Hard Rock Hotel in Atlantic City on October 18, 2023 and October 19, 2023. Please be in touch with Samantha if you have any suggestions for presenters or workshop topics.
3. The GSETA Institute is presenting a number of workshops – please go to [GSETA.org](https://www.gseta.org) to see the full catalogue and to sign up for these training opportunities.

Other Business

1. Monica Mulligan reported that the first meeting of the One Stop Local Governance Work Group will be held today at 2:00PM. As decided at the September GSETA meeting, this will be a forum for Operations to discuss and receive support to assist through the process of rollout of the new Local Governance policy.

Meeting Adjourned at 11:09 AM.

Next Meeting: December 5, 2022 10:00AM – virtual.